

OAS 7th AGM Meeting Minutes

Date of meeting: 19 Jun 2021

Time of meeting: 11:00 am

Venue of meeting: Zoom meeting

Present:

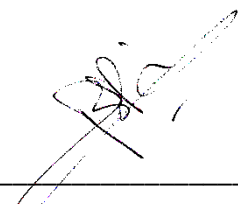
- Ellil Mathiyan – President
- Lim Be Suat – Secretary
- Celeste Se – Treasurer
- Joan Heng – Member
- Shiv Raj Kapur – Honorary Member
- Loh Wan Heng – Honorary Member
- Michael Lee – Honorary Member
- Teo Kee Huat – Honorary Member
- Cheong Lee Meng – Honorary Member
- Sandra Tan – Member
- Harry Wu – Member
- Doris Lai – Member
- K Prabu Naidu – Member
- Chua Swe Nguang – Member
- Jessie Ng – Member
- Anthony Foo Sei Aik – Member
- Peter Guok – Member
- Nancy Lim – Member
- Shawn Quek – Member
- Dr Gilbert Fan – Advisor
- Ong Choo Eng – Advisor
- Aw Hui Zhen – Advisor

S/No	Matters discussed
	Ellil briefed all on the procedures and agenda of the meeting. Meeting will be recorded.
1.	As per constitution, AGM must be held within 3 months from Dec 2020. Ellil requested consent from the members to conduct the AGM today, which was at a date later than 31 Mar 2021. There was no objection, members unanimously gave their consent.


S/No	Matters discussed										
2.	<p>Ellil officially started the meeting by welcoming everyone to the 6th AGM of Ostomy Association of Singapore.</p> <p>We had reached the quorum of at least 10 voting members in the meeting.</p> <p>Notice was sent to all members on 16 May 2021, which gave members a minimum of 14 days' notice.</p>										
3.	<p>Ellil extended warm welcome to our honorary members, our advisors Dr Gilbert Fan, Sister Ong Choo Eng, Aw Hui Zhen; and all the members present.</p>										
4.	<p>The minutes of the previous AGM held on 6 Jun 2020 had been circulated and read. The minutes were also posted on OAS website.</p> <p>Acceptance and approval of the minutes was proposed by Shiv and seconded by Harry.</p>										
5.	<p>The financial accounts of year ending Dec 2020 minutes had been circulated and read. The annual report was also posted on OAS website.</p> <p>Acceptance and approval of the financial accounts was proposed by Michael and seconded by Shiv.</p>										
6.	<p>Membership as of 16 May 2021 :</p> <table data-bbox="309 1189 743 1368"> <tbody> <tr> <td>Ordinary Members</td> <td>641</td> </tr> <tr> <td>Fellow Members</td> <td>10</td> </tr> <tr> <td>Associate Members</td> <td>6</td> </tr> <tr> <td>Honorary Members</td> <td>3</td> </tr> <tr> <td>Total Membership</td> <td>660</td> </tr> </tbody> </table>	Ordinary Members	641	Fellow Members	10	Associate Members	6	Honorary Members	3	Total Membership	660
Ordinary Members	641										
Fellow Members	10										
Associate Members	6										
Honorary Members	3										
Total Membership	660										
7.	<p>Ongoing Programmes</p> <ol style="list-style-type: none"> 1. Friends of CGH 2. Collection of donated stoma supplies. 										
8	<p>Significant Events</p> <p>8-1. Communications, Website and Social Media admin@oas.org.sg – for all official correspondence (except Finance) finance@oas.org.sg – for Finance matters, and help@oas.org.sg – as the helpline for the public to reach out to us.</p> <p>For members to reach us, OAS also has a dedicated mobile contact number 9875 2707. The phone was managed by Yuk Ling and Bee Suat.</p>										

S/No	Matters discussed
	<p>8-2. 6th AGM held via Zoom</p> <p>8-3. Singapore Ostomy Awareness Day Seminar on 10 Oct 2020 hosted together with Sengkang Hospital</p> <p>8-4. OAS Patient and HCP Education Series. These webinars were organized jointly with Intega and Coloplast to bring useful information to our members to improve their quality of life.</p> <p>8-5. OAS Stakeholders Roundtable & Focus Group Discussion on 11 Jul 2020 We seek the views of subject matter experts including medical staff in hospitals, patients and caregivers. Aim was to do an ostomate-centric needs analysis.</p> <p>8-6. Conducted a Survey on Colorectal Disease In Singapore in Sep 2020. The results shall be presented on World Ostomy Day Oct 2021.</p>
9.	<p>Looking Forward</p> <p>The following are the immediate objectives:</p> <ul style="list-style-type: none"> • Collect Data to establish the number of people living with ostomies. These figures are important as backup when approaching the agencies and authorities. • Produce a training video on managing the stoma appliance for both new ostomates and/or their caregivers. • Apply for charity status. To help members who do not qualify for government financial assistance schemes.
Resolution 1 – To elect a new Vice President to take over the retiring VP Mr Teo Kee Huat	
10.	<p>On behalf of OAS, Ellil expressed appreciation to Mr Teo’s contributions as a dedicated committee member, who was also an inspiration to many. Recently he was being featured for completing the COVID vaccination. Mr Teo is retiring from his position as Vice-President.</p> <p>Ms Joan Heng was nominated for the VP post. She was already involved in several projects. Most importantly she handled the redistribution of near expiry (about 6 to 12 months) Coloplast supplies to needy members.</p> <p>Resolution 1 was proposed by Teo Kee Huat and seconded by Loh Wan Heng. As there was no objection, Resolution 1 was passed.</p>

S/No	Matters discussed
	Joan Heng gave an introduction of herself, she was an ostomate since Aug 2020. As a VP, she would do her best to contribute to the association, working alongside with the team to assist our members.
Resolution 2 – To approve the change of the Financial Year-End for the Association from 31st October to 31st December	
11.	There was confusion in previous submissions. The change was an official requirement by IROSES. Resolution 2 was proposed by Prabu and seconded by Teo Kee Huat. As there was no objection, Resolution 2 was passed.
13.	Ellil expressed thanks to all our advisors who had been on call whenever we need any advice when moving forward.
14.	Ellil expressed appreciation to all our honorary members who had served in different capacities, leveraging on their influence and rapport with members to galvanize them to attend meetings and events, which were invaluable. As OAS would be officially supporting patients, the volunteers came from the team of honorary members. Ellil thanked them for stepping forward to be part of this useful offering from OAS.
15.	Ellil thanked Bee Suat, Joan, Celeste and Yuk Ling and for volunteering their services.
16.	Ellil thanked all for joining and closed the meeting at 11.50am



Minutes recorded by Lim Bee Suat



Minutes confirmed by Ellil Mathiyan